



Rationale

This policy aims to:

- Support and motivate all students to achieve their maximum potential
- Provide clear expectations to students, their parent(s)/guardian(s) and the teaching staff

Guiding Principles:

- To improve Middle Years student engagement, work ethic and student learning outcomes
- To better prepare students for the demands of the Later Years curriculum and in particular, in terms of meeting deadlines, submitting work, study skills, attendance and satisfactory completion of work

Requirements for Progression

In considering whether a student is to progress to, four areas will be taken into account:

1. The number of units satisfactorily completed
2. The student's level of achievement in the assessment tasks in each unit including GPA results
3. The student's attendance rate in each unit
4. The student's current achievement levels based on student On-Demand data and Victorian Curriculum progression

Unit Requirements:

Middle Year students (7 – 9) are required to satisfactorily complete:

- 10 out of 16 units over the year
 - At least 5 out of 8 units in Semester 2
 - At least one unit of English, Maths, Science and Humanities/Inquiry (Core subjects)
- For prospective VCAL students, the above conditions must be met along with the completion of an application and interview.

In the event of extenuating circumstances an exemption to this process, may be granted, by a Principal Class Officer.

Assessment Task levels of Achievement

The student's level of achievement in assessment tasks for each unit will be considered in determining satisfactory completion for each unit.

An unsatisfactory achievement level (UG) or N in more than half of the assessment tasks, including the exam, for any unit will result in an overall unsatisfactory result for that unit.

This will be considered by the Year Level Coordinator in determining their progression and pathway.

If a student does not satisfactorily pass Semester 1 English, Maths, Science and Humanities/Inquiry a letter will be sent home outlining the Progression Policy and the importance of satisfactorily completing Semester 2 English, Maths, Science and Humanities/Inquiry in order meet progression.



Attendance

Students are required to attend school and all of their classes, except where legitimate and serious reasons prevent such attendance. To be considered for progression, students are required to meet the College's minimum attendance requirement of 90% (refer to Sunbury Downs College Attendance Policy).

Current and proposed Subject Selections:

A student's current and proposed subject selections will be taken into account by the Year Level Coordinators and Middle Years Mini-School Leader in determining whether they are to progress into the following year.

1. Unit requirements	Satisfactorily complete: <ul style="list-style-type: none"> 10 out of 16 units/year <ul style="list-style-type: none"> at least 5 out of 8 units in Semester 2 at least one unit of English, Maths, Science and Humanities/Inquiry (Core subjects) an unsatisfactory (UG) or N achievement level in no more than half of the assessment tasks per unit, including the exam, to achieve a satisfactory unit result
1. Assessment task levels of achievement	Included in unit requirements
1. Attendance	Minimum 90% in each unit

Implementation

a) Semester 1

Students who do not satisfactorily complete 2 or more units in Semester 1 will be required to attend an interview with their parents, the Year Level Coordinator and Middle Years Mini-School Leader. The purpose of the interview is to:

- Gain parental support in assisting improved student learning outcomes
- Implement strategies for improving student learning in Semester 2
- Establish an agreed process for monitoring student learning.

This interview will determine the support required for the student and a contract will be drawn up for the following semester. This could include the following trackers: Academic, Attendance, Homework, etc.

If a student does not satisfactorily pass Semester 1 English, Maths, Science and Humanities/Inquiry a letter will be sent home outlining the Progression Policy and the importance of satisfactorily completing Semester 2 English, Mathematics, Science and Humanities/Inquiry in order meet progression.

b) Semester 2

Students who do not satisfactorily achieve the progression requirements at the end of Semester 2 will not progress into the following year.

In this case, the Year Level Coordinator with the Middle Years Student Outcomes leader or Middle Years Engagement, Wellbeing & Transition Leader will conduct an interview with the student and their parents. The purpose of the interview is to:

- Gain parental support in assisting improved student learning outcomes



- Implementing strategies for improving student learning in Semester 2
- Establish an agreed process for monitoring student learning

This interview will determine the support required for the student and a contract will be drawn up for the following year. This could include the following trackers: Academic, Attendance, Homework etc.

Each student will be reviewed on an individual basis.

c) Special Provision

Extenuating circumstances may be considered in determining a student's suitability. Such circumstances would include:

- Prolonged illness
- Achievement levels
- Other personal circumstances
- Students on Modified Programs


Careful consideration will be given for students on modified curriculum programs. These students will be considered on an individual basis, taking the student's individual learning needs into account. However, it will generally be the case that only students who have met the minimum standards detailed above in the Unit Requirements for modified results.

For these students consultation will take place between the College, the student and their parent(s)/guardians(s) to determine the most appropriate pathway.

Support:

The College provides a range of programs to maximise the success of each individual. These programs are aimed at enhancing a student's chances at both the academic and personal success eg: Magnus Opus, the STAR program and Homework Club.

Sunbury Downs College provides on-campus curriculum provisioning as the main form of instruction to students. The College will endeavor to provide students with learning and assessment tasks where a student may be absent for a period of time. In the event of extensive absences the College will establish communication with parents regarding a students specific learning needs.

 Sunbury Downs College <i>'Confidence to Achieve'</i>	Quality Controlled		Year 9 to 10 Progression Policy			
	Document No. & Title	V 1.0	Author	CS	Owner	CS
	Version	1.0	Last Review	2014	Next Review	2019
	Approval Date	09/2016				
	VRQA Minimum Standard	Curriculum and Student Learning				