



RATIONALE:

This policy aims to:

- Encourage and motivate students to achieve their maximum potential
- Provide clear expectations to students, their parent(s)/guardian(s) and the teaching staff
- Replicate the requirements for progression that students will face in the VCE
- Provide guidelines for assessing student readiness for entry into the VCE/VETiS or VCAL.

Guiding Principles:

- To improve Year 11 student engagement work ethic and student learning outcomes
- To better prepare students for the demands of the VCE/VETiS and VCAL, in terms of meeting deadlines, submitting work, study skills, attendance and satisfactory completion of work
- To provide a clear and consistent framework within which decisions regarding students' future pathways will be made.

REQUIREMENTS FOR PROGRESSION:

In considering whether a student is to progress to Year 12, four areas will be taken into account:

1. The number of units satisfactorily completed
2. The student's level of achievement in the assessment tasks in each unit
3. The student's attendance rate in each unit
4. The student's current and proposed subject selection.

UNIT REQUIREMENTS

Year 12 students are required to satisfactorily complete:

- 8 out of 12 units over the year
 - At least 4 out of 6 units in Semester 2
 - At least one unit of English
 - Successfully met the outcomes of 4 compulsory strands, passing 10 Units (VCAL Only)
- For prospective new VCAL students, the above conditions must be met along with the completion of an application and interview. Any student that has met the requirements of the VCAL Intermediate certificate will progress into VCAL Senior automatically.

In the event of extenuating circumstances an exemption to this process, may be granted, by a Principal Class Officer.

Note: An unsatisfactory achievement level (UG) or N in more than half of the assessment tasks, including the exam, for any unit will result in an overall unsatisfactory result for that unit.



ASSESSMENT TASKS LEVEL OF ACHIEVEMENT

The student's level of achievement in assessment tasks for each unit will be considered in determining satisfactory completion for each unit. The Later Years Mini-School Leader will collaborate with the Year Level and VCAL Coordinator/s in determining their progression and pathway in terms of the most relevant program for students VCE/VETiS or VCAL. This process will also be undertaken in consultation with parents and the student.

ATTENDANCE

Students are required to attend school and all of their classes, except where legitimate and serious reasons prevent such attendance. The College administers the prescribed requirements outlined by VCAA. The VCAA handbook can be found: <http://www.vcaa.vic.edu.au/>.

To be considered for progression, students are required to meet the College's minimum attendance requirement of 90% (refer to Sunbury Downs College Attendance Policy).

CURRENT AND PROPOSED SUBJECT SELECTIONS

A student's current and proposed subject selections will be taken into account by the Year Level Coordinators in determining whether they are to progress into Year 12.

Summary of Requirements for Progression

	Progression Requirements
1. Unit requirements	Satisfactorily complete: <ul style="list-style-type: none"> • 8 out of 12 units/year • at least 4 out of 6 units Semester 2 • at least 1 unit of English • At least 4 compulsory strands, 10 units (VCAL only)
2. Assessment task levels of achievement	Included in unit requirements
3. Attendance	Minimum 90% in each unit
4. Current & proposed subject selections	Considered by the Mini-School Leader/ Year Level Coordinator and/or VCAL Coordinator (where appropriate)



IMPLEMENTATION

(i) Semester 1

Students who do not satisfactorily complete 2 or more units in Semester 1 will be required to attend an interview with their parents and the Year Level Coordinator. The purpose of the interview is to:

- Gain parental support in assisting improved student learning outcomes
- Implement strategies for improving student learning in Semester 2
- Establish an agreed process for monitoring student learning.

(ii) Semester 2

Students who do not satisfactorily achieve the progression requirements at the end of Semester 2 will not progress into a full Year 12 course, whether this is VCE/VETIS or VCAL. In this case, the Year Level Coordinator will conduct an interview with the student and their parents. This interview will determine the best pathway for the student. Alternatives could include: continuing their education at another institution, repeating Year 11, or doing a bridging year with a mix of Year 11 and 12 subjects.

Each student will be reviewed on an individual basis.

(iii) Special Consideration

Extenuating circumstances may be considered in determining a student's suitability for VCE/VETIS or VCAL. Such circumstances would include:

- Prolonged illness
- Time of arrival at the College
- Other personal circumstances

(iv) Students on Modified Programs

Careful consideration will be given to the pathways for students on modified curriculum programs. These students will be considered on an individual basis, taking the students' individual learning needs into account. However, it will generally be the case that only students who have met the minimum standards detailed above in the Unit Requirements for un-modified results should continue into the VCE or VCAL.

Consultation will take place between the College, the student and their parent(s)/guardians(s) to determine the most appropriate pathway.

Support:

The College provides a range of programs to maximise the success of each individual. These programs are aimed at enhancing a student's chances at both the academic and personal success eg: Magnus Opus, the STAR program and Homework Club.



Year 11 into 12 Progression


Policy

Sunbury Downs College provides on-campus curriculum provisioning as the main form of instruction to students. The College will endeavor to provide students with learning and assessment tasks where a student may be absent for a period of time. In the event of extensive absences the College will establish communication with parents regarding a students specific learning needs.

In the event of extensive absences the College will refer to the VCAA Administrative Handbook when determining whether or not subject outcomes can be met.

Evaluation:

This policy will be reviewed annually in relation to its impact on improving student learning.

 Sunbury Downs College <i>'Confidence to Achieve'</i>	Quality Controlled					
	Document No. & Title	V 1.0	Year 11 to 12 Progression Policy			
	Version	1.0	Author	CS	Owner	CS
	Approval Date	09/2016	Last Review	2014	Next Review	2019
	VRQA Minimum Standard	Curriculum and Student Learning				